



AN EQUAL OPPORTUNITY EMPLOYER

6 PAISLEY INDUSTRIAL PARK, P.O. BOX 401
CARMICHAELS, PA 15320
724-966-7700, tyg@t-tygart.com

APPLICATION FOR EMPLOYMENT

(YOU MUST COMPLETE ENTIRE QUESTIONNAIRE.
IF WRITING, USE BLACK OR BLUE INK ONLY.)

Date: _____

I. PERSONAL INFORMATION:

Name: _____
Last First Middle

Home Address: _____
Street City State Zip

Primary Phone Number: _____ Are you 18 years or older? YES NO

Are you a U.S. citizen or an alien authorized to work in the United States? YES NO

II. EMPLOYMENT:

Position: _____ Available start date: _____

Are you employed now? YES NO If YES, may we contact your present employer? YES NO

Have you ever applied to this company before? YES NO If YES, When? _____

Referred by: Agency Walk-in Friend/Relative
Newspaper School Other _____

Have you ever worked for TYGART INDUSTRIES before? YES NO If YES, date of employment: _____

Position while employed: _____

III. EDUCATION:

	School Name & Location	Number of Years Attended	Did You Graduate?	Subjects Studied
Grammar School				
High School				
College				
Trade, Business or Correspondence				

U.S. Military or Naval Service: _____ Rank: _____

IV. FORMER EMPLOYERS:

	Date, Month, & Year	Name & Address of Employer	Salary	Position	Reason for Leaving
From:					
To:					
From:					
To:					
From:					
To:					
From:					
To:					

V. GENERAL:

Subjects of special study or research work:

Activities (Civic, Athletic, etc.): Exclude organizations, the name of which indicates race, religion, disability, sex, age, marital status, color or national origin.

Have you ever been convicted of a felony or misdemeanor, excluding traffic offenses? Yes No

If YES, please explain: _____

(A conviction record will not necessarily be a bar to employment. Factors such as age and time of offense, seriousness and nature of the violation and rehabilitation will be considered.)

VI. SKILLS LIST: (Please check all that apply to you)

A) MACHINERY & MACHINE TOOL EXPERIENCE (ABILITY OR EXPERIENCE OPERATING)

- | | | |
|---|---|---|
| <input type="checkbox"/> Sand blaster | <input type="checkbox"/> Paint systems | <input type="checkbox"/> Fork lift |
| <input type="checkbox"/> Overhead crane | <input type="checkbox"/> Drill press | <input type="checkbox"/> Vertical Bandsaw |
| <input type="checkbox"/> Horizontal bandsaw | <input type="checkbox"/> Cold saw | <input type="checkbox"/> Shear |
| <input type="checkbox"/> Hydraulic press | <input type="checkbox"/> Press brake | <input type="checkbox"/> Iron worker |
| <input type="checkbox"/> Punch press | <input type="checkbox"/> Roll former | <input type="checkbox"/> Boring mill |
| <input type="checkbox"/> Lapping machine | <input type="checkbox"/> Manual milling machine | <input type="checkbox"/> Manual lathe |
| <input type="checkbox"/> Surface grinder | <input type="checkbox"/> Blanchard grinder | <input type="checkbox"/> Key seater |

B) MAINTENANCE, MECHANICAL, TROUBLESHOOTING & REPAIR SKILLS

- | | | |
|---|---|--|
| <input type="checkbox"/> General maintenance | <input type="checkbox"/> Control/service skills | <input type="checkbox"/> Buildings & grounds |
| <input type="checkbox"/> Plumbing | <input type="checkbox"/> Masonry | <input type="checkbox"/> Carpentry |
| <input type="checkbox"/> HVAC | <input type="checkbox"/> Mechanical – machinery | <input type="checkbox"/> Electrical – machinery |
| <input type="checkbox"/> Use of air tools | <input type="checkbox"/> Mechanical disassembly | <input type="checkbox"/> Mechanical assembly |
| <input type="checkbox"/> Mechanical troubleshooting | <input type="checkbox"/> General knowledge of mechanical components | <input type="checkbox"/> Use various hand tools (i.e. wrenches, sockets) |
| <input type="checkbox"/> Electrical – building systems (breakers, wiring, etc.) | | |
-

C) TECHNICAL SKILLS

- | | | |
|--|--|--|
| <input type="checkbox"/> Shop math | <input type="checkbox"/> Analytical geometry | <input type="checkbox"/> Algebra |
| <input type="checkbox"/> Trigonometry | <input type="checkbox"/> Calculus | <input type="checkbox"/> Inspection & calibration |
| <input type="checkbox"/> PLC based systems | <input type="checkbox"/> PC based systems | <input type="checkbox"/> MRP knowledge |
| <input type="checkbox"/> Work planning | <input type="checkbox"/> Logistics | <input type="checkbox"/> Rigging |
| <input type="checkbox"/> Safety practices | <input type="checkbox"/> Design analysis & development | <input type="checkbox"/> CAD/CAM systems & programming |
-

D) WELDING & FABRICATION SKILLS

- | | | |
|---|--|--|
| <input type="checkbox"/> Basic welding | <input type="checkbox"/> Maintenance welding | <input type="checkbox"/> Pipe welding |
| <input type="checkbox"/> Torch cutting (burning) | <input type="checkbox"/> Plasma cutters | <input type="checkbox"/> Tack & finish welding |
| <input type="checkbox"/> Design & layout ability | <input type="checkbox"/> Fabrication print reading | <input type="checkbox"/> Final weldment inspection |
| <input type="checkbox"/> MIG welding | <input type="checkbox"/> TIG welding | <input type="checkbox"/> Stick welding |
| <input type="checkbox"/> Spot welding | <input type="checkbox"/> Soldering | <input type="checkbox"/> Torch brazing |
| <input type="checkbox"/> Saw cutting & material prep. | <input type="checkbox"/> Ability to create layouts, jigs, & fixtures | |

E) MEASURING INSPECTION TOOL EXPERIENCE (ABILITY OR EXPERIENCE USING)

- | | | |
|---|--|---|
| <input type="checkbox"/> Micrometers | <input type="checkbox"/> Calipers | <input type="checkbox"/> Dial bore gages |
| <input type="checkbox"/> Depth mics | <input type="checkbox"/> Telescope gages | <input type="checkbox"/> Test indicators |
| <input type="checkbox"/> Thread measuring wires | <input type="checkbox"/> Profilometer | <input type="checkbox"/> Optical comparator |
| <input type="checkbox"/> CMM | | |
-

F) TECHNICAL KNOWLEDGE & ABILITIES

- | | | |
|--|---|---|
| <input type="checkbox"/> ISO 9000 series | <input type="checkbox"/> Read electrical schematics | <input type="checkbox"/> Mechanical systems |
| <input type="checkbox"/> Machine controls | <input type="checkbox"/> Fits & tolerances | <input type="checkbox"/> Surface finishes |
| <input type="checkbox"/> Read mechanical drawings | <input type="checkbox"/> Quality systems | <input type="checkbox"/> Hardness testing |
| <input type="checkbox"/> Use precision measuring tools | | |
-

G) CLERICAL, ACCOUNTING & PERSONAL SKILLS

- | | | |
|---|--|---|
| <input type="checkbox"/> Computer literacy | <input type="checkbox"/> Microsoft Word | <input type="checkbox"/> Microsoft Excel |
| <input type="checkbox"/> Microsoft Access | <input type="checkbox"/> Microsoft Power Point | <input type="checkbox"/> Modern office practices |
| <input type="checkbox"/> Communication skills | <input type="checkbox"/> Problem solving skills | <input type="checkbox"/> Negotiation skills |
| <input type="checkbox"/> Training skills | <input type="checkbox"/> Leadership skills | <input type="checkbox"/> Human resources |
| <input type="checkbox"/> Accounting knowledge | <input type="checkbox"/> Accounts payable (AP) | <input type="checkbox"/> Accounts receivable (AR) |
| <input type="checkbox"/> Budget formulation | <input type="checkbox"/> Purchasing experience | <input type="checkbox"/> Sales experience |
| <input type="checkbox"/> Technical writing | <input type="checkbox"/> Knowledge of Government regulations | |

H) CNC MACHINERY (PLEASE CHECK ALL THAT APPLY)

SKILL LEVEL

<u>Machine Tool</u>	<u>Program</u>	<u>Set-Up</u>	<u>Operate</u>	<u>Maintain & Troubleshoot</u>
CNC lathe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CNC milling machine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CNC turning center	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CNC turning center w/ live tooling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vertical machining center (VMC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horizontal machining center (HMC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wire EDM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ram/Sinker EDM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Laser cutter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water jet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I) OTHER SPECIAL SKILLS:

VII. REFERENCES: (Give the names of three persons not related to you whom you have known at least one year.)

Name	Address & Phone Number	Business	Years Acquainted

PLEASE READ CAREFULLY BEFORE SIGNING THIS FORM

1. All information contained in this application is true and correct to the best of my knowledge and belief. I understand that misrepresentations or omissions of any kind in this application or in any other manner may result in denial of employment or be cause for subsequent dismissal if I am hired.
2. I authorize T-Tygart Industries, Inc. to investigate my responses on this application and contact any or all of my former employers or any individuals familiar with me or my employment background for the purpose of verifying any information I have provided and/or for the purpose of obtaining any information, whether favorable or unfavorable, about my employment or me. I voluntarily and knowingly fully release and hold harmless any person or organization that provides information pertaining to my employment or me.
3. I understand that, upon receiving a job offer, a physical examination and drug screening may be required as a condition of my employment.
4. In consideration of my employment, I agree to conform to the policies and procedures of T-Tygart Industries, Inc., hereafter referred to as "the Company." I understand that in accepting this application, the Company is in no way obligated to provide me with employment, and I am not obligated to accept employment if offered. Regardless of whether or not I become employed by the Company, I recognize that this application is not and should not be considered a contract of employment. I understand that employment at the Company is on an at-will basis. My employment may, regardless of the date of payment of my wages and salary, be terminated with or without cause, and with or without notice, at any time, unless specifically provided otherwise in a written employment contract. I further understand that no Company employee or representative has the authority to enter into a contract regarding duration or terms and conditions of employment other than an officer or official of the Company, and, then, only by means of a signed, written document.

Name/Signature of Applicant: _____ **Date:** _____

By checking this check box, I authorize that all of the above information is correct and that this check box will represent my signature of authorization (if filling out digitally).

NOTE: Digital forms must be downloaded and saved to your computer.

There are three (3) ways to return your application:

- 1.) **IN PERSON** – 6 Paisley Industrial Park, Carmichaels, PA 15320
- 2.) **BY MAIL** – P.O. Box 401, Carmichaels, PA 15320, ATTN: Human Resources
- 3.) **BY EMAIL** – tyg@t-tygart.com, Subject line: New Job Application